YEARLY STATUS REPORT - 2022-2023

Part A	
Data of the Institution	
1.Name of the Institution	**BHARTIYA COLLEGE OF EDUCATION**
• Name of the Head of the institution	**Dr. Anita Bali**
• Designation	**Principal**
• Does the institution function from its own campus?	**Yes**
• Alternate phone No.	**01992277845**
• Mobile No:	**9797609741**
• Registered e-mail ID (Principal)	**bhartiya2003@gmail.com**
• Alternate Email ID	**drbalianita471@gmail.com**
• Address	**Industrial estate dhar road**
• City/Town	**Udhampur**
• State/UT	**Jammu And Kashmir**
• Pin Code	**182101**
2.Institutional status	
• Teacher Education/ Special Education/Physical Education:	Teacher Education
• Type of Institution	**Co-education**
• Location	**Semi-Urban**

• Financial Status	**Self-financing**	
• Name of the Affiliating University	**Jammu University**	
• Name of the IQAC Co-ordinator/Director	**Ms Savita Sambyal**	
• Phone No.	**01992277845**	
• Alternate phone No.(IQAC)	**01992272119**	
• Mobile (IQAC)	**9797609741**	
• IQAC e-mail address	**iqacbhartiya @gmail.com**	
• Alternate e-mail address (IQAC)	**bhartiya2003@gmail.com**	
3.Website address	https://bhartiyaeducation.com/	
• Web-link of the AQAR: (Previous Academic Year)	https://bhartiyaeducation.com/pdf/aqar%202021-22.pdf	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://bhartiyaeducation.com/acadmic.php	

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B+**	**2.15**	**2014**	**05/05/2014**	**04/05/2019**

6.Date of Establishment of IQAC **26/11/2012**

7.Provide the list of funds by Central/ State Government-UGC/ICSSR/ IUCTE/CSIR/DST/DBT/CPE of UGC/PMMMNMTT etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
nil	**nil**	**nil**	**Nil**	**nil**

8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	View File	

9.No. of IQAC meetings held during the year	3	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?	Yes	
• (Please upload, minutes of meetings and action taken report)	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)
To promote Learner centric education for students. Critical thinking, active learning, problem solving methods for teaching were stressed. 2.Purchase of new equipment, ICT tools for better curriculum delivery. Upgradation of laboratories, sports grounds, and library. 3. To promote employability of students placements cell initiatives to create awareness about career opportunity. Entrepreneurship through start up guidance cell. 4. To initiate activities under the banner of G20 presidency.5 Efforts to create awareness about the theme "one earth, one family, one future". Students to work for climate change and sustainable developments. India's cultural heritage to be spread by students.

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year (web link may be provided).

Plan of Action	Achievements/Outcomes
To enhance the effectiveness of the Teaching Learning Process through ICT implementation.	Delivery of curriculum was improved with the active use of Smart and ICT enabled Classrooms
To promote employability of students.	Placement cell create awareness about career opportunity.
More efforts to create awareness about the theme	Awareness programme organized by different cells to aware students and community members.
To raise awareness about the various intangible cultural heritage belonging to different parts of India.	Students were engaged in different activities of cultural heritage.

13.Whether the AQAR was placed before statutory body?	Yes

- Name of the statutory body

Name of the statutory body	Date of meeting(s)
College Development committee	21/03/2024

14.Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	03/04/2024

15.Multidisciplinary / interdisciplinary

The New Education Policy, 2020 envisions structural changes while introducing a holistic and multidisciplinary curriculum that has the potential to transform both the learning environment and the learning process for students in the higher education institutions. It aims to promote holistic academic growth among students by allowing them to choose from a variety of subjects and programmes offered by the higher education institution.The College will adopt the guidelines or provisions developed by the University with regard to curriculum for implementing the multidisciplinary/interdisciplinary structure of the New Education Policy. At its level, the College promotes interdisciplinary activities by hosting special lectures, quizzes, science fairs, and

other events on topics that cross disciplinnes.

16.Academic bank of credits (ABC):

The introduction of the concept of Academic Bank of Credit (ABC) is one of the novel provisions of the new National Education Policy 2020 (NEP 2020). ABC will be helpful to the students who are enrolled in undergraduate and postgraduate degree programmes by providing multiple entry and exit points with regard to various academic programmes. The ABC enables students to earn and secure credits from registered Higher Education Institutions as well as from schemes such as SWAYAM, NPTEL, and other upcoming Massive Open Online courses.The College will follow the roadmap prepared by the University or the Education Department to implement the ABC.

17.Skill development:

The Institution is keen in developing the skills of the Students and faculty members and chalks out a number of skill development programmes.

This teacher training institution always aims at developing diverse skills among trainees related to teaching as well as skills for improving self. A workshop for preparing TLMs, for making crafts was conducted.

Trainees developed their self-learning and ICT skills with the help of Computers in this institutions IT classroom.

The Institution tries to develop skills among trainees in collaboration with several institutions

Some of the Good practices maintained by the Institution are as follows:-

Morning Assembly

Meditation and Yoga

E-learning materials/resources (videos/departments/ e-books)

 Skill of using e-learning platforms

Access to youtube lectures

 Online and digital education

Skill of creating vibrant eco-system

Digital pedagogy and assessmen

Skill of using reference material

 Library usage skills

Report writing skills

 Life skills (through activities like gardening, interior
decoration, rangoli, mehndi, drawing, preparation of teaching aids
etc.)

Skill of preparing digital content

Soft skills (by encouraging students to participate in curricular
and co-curricular activities)

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

To promote the preservation and transmission of Indian Culture and
Languages the institution takes care to keep the students as well
as teachers engaged in activities that foster Indian Culture and
Languages. Various Cultural fests are celebrated and Students are
given opportunity to participate in cultural activities. They are
trained in Yoga, have food fest, and arts fest as well as
celebration of important days, almuni meet when they get opportunity
to show case the culture richness of India . We also deal with the
need for preservation and transmission of cultutre in their theory
Course no101 Indian Constitution and Education in Indian
perspective . They also learn about the need of Cultural
Inclusivemess in classrooms . During their School internship, they
conscise the students of the school about cultural heritage of India
. The Institution further plans to introduce more courses that
would help students to learn new Indian languages and culture. The
institution has also made heritage club in order to enrich cultural
aspects among students.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is a student-centered teaching and
learning methodology in which the course delivery and assessment are
planned to achieve stated objectives and outcomes.The entire

curriculum and teaching learning process of the college is focused towards preparing students for future job prospects.The computer education department prepares students for a variety of technical positions. Students are also taught qualities such as confidence, impressive speaking skills, teamwork, honesty, and effective time management, which are useful in all aspects of life. They are given time bound assignments and group projects that help shape their overall personality.

20.Distance education/online education:

The College does not provide distant education..Students were encouraged to enroll in online certificate courses. The possibilities of introducing online and distance education along with the regular B.Ed programme was discussed in the staff meetings and IQAC meetings However, during the COVID-19 pandemic, the online teaching method was adopted using platforms such as Zoom, Google-Meet, Webex and others. All the faculty members received training on how to effectively implement online teaching. The schedule of online classes was provided to the students, and all professors faithfully adhered to it. The students were told to keep their videos on, and their attendance was only recorded after they confirmed their online presence. There were Whatsapp and wiseapp groups formed for various subjects and batches where all necessary information was shared. During the online sessions, many faculty members recorded their lectures so that students could refer to them later. To assess the students' progress, online assignments and quizzes were administered. Additionally, various national and international holidays were observed online, ensuring that all students participated.

Extended Profile

1.Student

2.1	**317**
Number of students on roll during the year	

File Description	Documents
Data Template	[View File](#)

2.2	**250**
Number of seats sanctioned during the year	

File Description	Documents
Data Template	View File

2.3	0
Number of seats earmarked for reserved categories as per GOI/State Government during the year:	

File Description	Documents
Data Template	View File

2.4	177
Number of outgoing / final year students during the year:	

File Description	Documents
Data Template	View File

2.5Number of graduating students during the year	148

File Description	Documents
Data Template	View File

2.6	163
Number of students enrolled during the year	

File Description	Documents
Data Template	View File

2.Institution

4.1	10,11,6951
Total expenditure, excluding salary, during the year (INR in Lakhs):	

4.2	32
Total number of computers on campus for academic purposes	

3.Teacher

5.1	30

Number of full-time teachers during the year:	

File Description	Documents
Data Template	[View File](#)
Data Template	[View File](#)

5.2 Number of sanctioned posts for the year:	**34**

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Planning

1.1.1 - Institution has a regular in house practice of planning and/or reviewing, revising curriculum and adapting it to local context /situation. Describe the institutional process of planning and/or reviewing, revising curriculum and adapting it to the local context in not more than 100 - 200 words

Since our institution is affiliated to the University of Jammu, it is mandatory for us to follow curriculum developed and prescribed by the affiliatingUniversity. There are some points which highlights the institutional process of planning and /or reviewing , revising curriculumand adapting it to the local context.

1. Preparation of the Annual Academic Calendar by the Curriculum Development Cell and the Committee.

2. Conducting meetings periodically for reviewing of the curriculum for gap analysis.

3. Seeking feedback regarding curriculum from the students, teachers, parents and employers.

4. Reviewing already existing add-on courses and planning for addition of new add-on/value-oriented course/certificate/self study courses as per the needs of the society.

5. Conducting meetings for availability of referral books and study material (e-content as well as printed material for students in the library).

6. Organization of Workshops/Seminars/Webinars/Conferences by the College is also part of planning and reviewing, and revising the curriculum.

File Description	Documents
Details of a. the procedure adopted including periodicity, kinds of activities b. Communication of decisions to all concerned c. Kinds of issues discussed	View File
Plan developed for the academic year	View File
Plans for mid- course correction wherever needed for the academic year	View File
Any other relevant information	No File Uploaded

1.1.2 - At the institution level, the curriculum planning and adoption are a collaborative effort; Indicate the persons involved in the curriculum planning process during the year Faculty of the institution Head/Principal of the institution Schools including practice teaching schools Employers Experts Students Alumni	A. All of the above

File Description	Documents
Data as per Data Template	View File
List of persons who participated in the process of in-house curriculum planning	View File
Meeting notice and minutes of the meeting for in-house curriculum planning	View File
A copy of the programme of action for in- house curriculum planned and adopted during the academic year	View File
Any other relevant information	No File Uploaded

1.1.3 - While planning institutional curriculum, focus is kept on the Programme Learning Outcomes (PLOs) and Course Learning Outcomes (CLOs) for all programmes offered by the institution, which are stated and communicated to teachers and	A. All of the Above

students through Website of the Institution Prospectus Student induction programme Orientation programme for teachers

File Description	Documents
Data as per Data Template	View File
URL to the page on website where the PLOs and CLOs are listed	https://bhartiyaeducation.com/about.php
Prospectus for the academic year	View File
Report and photographs with caption and date of student induction programmes	View File
Report and photographs with caption and date of teacher orientation programmes	View File
Any other relevant information	**No File Uploaded**

1.2 - Academic Flexibility

1.2.1 - Curriculum provides adequate choice of courses to students as optional / electives including pedagogy courses for which teachers are available

1.2.1.1 - Number of optional / elective courses including pedagogy courses offered programme-wise during the year

95

File Description	Documents
Data as per Data Template	View File
Circular/document of the University showing duly approved list of optional /electives / pedagogy courses in the curriculum	View File
Academic calendar showing time allotted for optional / electives / pedagogy courses	View File
Any other relevant information	**Nil**

1.2.2 - Number of value-added courses offered during the year

37

1.2.2.1 - Number of value-added courses offered during the year

37

File Description	Documents
Data as per Data Template	View File
Brochure and Course content along with CLOs of value-added courses	View File
Any other relevant information	No File Uploaded

1.2.3 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

163

1.2.3.1 - Number of students enrolled in the value-added courses as mentioned in 1.2.2 during the year

163

File Description	Documents
List of the students enrolled in the value-added course as defined in 1.2.2	View File
Course completion certificates	View File
Any other relevant information	No File Uploaded

1.2.4 - Students are encouraged and facilitated to undergo self-study courses online/offline in several ways through Provision in the Time Table Facilities in the Library Computer lab facilities Academic Advice/Guidance	All of the above

File Description	Documents
Data as per Data Template	*View File*
Relevant documents highlighting the institutional facilities provided to the students to avail self study courses as per Data Template	*View File*
Document showing teachers' mentoring and assistance to students to avail of self-study courses	**No File Uploaded**
Any other relevant information	**No File Uploaded**

1.2.5 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

31

1.2.5.1 - Number of students who have completed self-study courses (online /offline, beyond the curriculum) during the year

31

File Description	Documents
Data as per Data Template	*View File*
Certificates / evidences for completing the self-study course(s)	*View File*
List of students enrolled and completed in self study course(s)	*View File*
Any other relevant information	**No File Uploaded**

1.3 - Curriculum Enrichment

1.3.1 - Curriculum of the institutions provides opportunities for the students to acquire and demonstrate knowledge, skills, values and attitudes related to various learning areas Describe the curricular thrusts to achieve the following in not more than 100 - 200 words each A fundamental or coherent understanding of the field of teacher education Procedural knowledge that creates teachers for different levels of school education skills that are specific to one's chosen specialization Capability to extrapolate from what one has learnt and apply acquired competencies Skills/Competencies such as: Emotional Intelligence, Critical Thinking, Negotiation and Communication Skills, Collaboration with others, etc.

1) Multiplicity of skills are developed in the teacher trainees

through innovative techniques and hands on experience such as internship, field trips , laboratory work etc.

2) Making use of different strategies and techniques of teaching like seminars, brainstorming, group discussions, power point presentations and use of audio and video weblinks (You-tubEChannel,).

3) Equipping the students with vital skills to serve effectively the schools of today's digital world.

4) Students are made to work in the practicum/field experience projects.

4). Micro skills are practiced till perfection is attained by the students.

5.) During the internship period, student teachers are made to perform all the duties expected of a regular teacher besides teaching.

6) Opportunities are provided to the students to conduct seminars for peer group on different topics keeping in mind their field of interest and area of specialization.

celebration of important days and events in the college.

File Description	Documents
List of activities conducted in support of each of the above	View File
Documentary evidence in support of the claim	View File
Any other relevant information	View File
Photographs indicating the participation of students, if any	View File

1.3.2 - Institution familiarizes students with the diversities in school system in Indian as well as international and comparative perspective. Describe in not more than 100-200 words how students are familiarized with the diversity in school system in India with respect to: Development of school system Functioning of various Boards of School Education Functional differences among them Assessment systems Norms and standards State-wise variations International and comparative perspective

The students are acquainted with the school system during the

induction session conducted before the commencement of internship program. They are asked to closely observe Government Elementary and Secondary schools in rural and urban areas. Furthermore, students are made to analyse and study the admission policy, infrastructure facilities, evaluation policy, teaching pedagogical practices and roles and responsibilities of different staff members. They observe and perceive the presence of functional differences among schools, thus, ensuring appropriate expansion of knowledge. During internship programme, students are also made familiar with the assessment system prevailing in the school. Evaluation policy of government and private schools in different areas with respect to different boards is also observed. Norms and standards laid down by different Boards are followed in the schools with immense care and accuracy. With the advancements in technology, we do have Off-Shore gurukuls, madrassasin our region . Students visit these schools during field engagement and internship to know about the functioning, curriculum transaction, assessment system, and other pedagogical strategies used in the teaching-learning process. They make a profile of these schools from comparative perspective.

File Description	Documents
Action plan indicating the way students are familiarized with the diversities in Indian school systems	[View File](#)
Documentary evidence in support of the claim	No File Uploaded
Any other relevant information	No File Uploaded

1.3.3 - Students derive professionally relevant understandings and consolidate these into their professional acumen from the wide range of curricular experiences provided during Teacher Education Programme Describe the efforts made by the institution to enable students to develop understanding of the interconnectedness of the various learning engagements and to make them ready for the professional field in not more than 100-200 words

The students are provided platform for practicing micro teaching skills during which they practice and master the skills as per their pedagogy curriculum. Later, they are sent to schools for their internship programme, as per prescribed syllabus with the objective of maximum professional understanding. During internship programme, interns consolidate the relevant understanding of different subjects for eliciting maximum learning outcomes of students of allotted school. As per the time table, students plan their lectures and consolidate professionally relevant understanding that they have gained in college through various teaching-learning strategies,

activities and functions. Every lecture is supported by number of audio visual aids catering to diversity in the classroom. They prepare variety of lesson plans (Herbertian, Model based, ICT based, Value based and Constructivist Approach Based) and teach accordingly. Cooperative learning approach, peer tutoring and experiential learning are used to embed students with values like cooperation, sharing, responsibility, sympathy and respect towards society at large along with understanding of the concepts.Interns are also motivated to identify weak students and organize remedial teaching for them. The interns participate in co-curricular activities like morning assemblies, celebration of important days, school functions and maintain result records, attendance register, admission register, stock register etc.

File Description	Documents
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	[View File](#)

1.4 - Feedback System

1.4.1 - Mechanism is in place for obtaining structured feedback on the curriculum – semester wise from various stakeholders. Structured feedback is obtained from Students Teachers Employers Alumni Practice Teaching Schools/TEI	**Two of the above**

File Description	Documents
Sample filled-in feedback forms of the stake holders	[View File](#)
Any other relevant information	**No File Uploaded**

1.4.2 - Feedback collected from stakeholders is processed and action is taken; feedback process adopted by the institution comprises the following	**Feedback collected and analysed**

File Description	Documents
Stakeholder feedback analysis report with seal and signature of the Principal	View File
Action taken report of the institution with seal and signature of the Principal	View File
Any other relevant information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of students during the year

163

2.1.1.1 - Number of students enrolled during the year

163

File Description	Documents
Data as per Data Template	View File
Document relating to sanction of intake from university	View File
Approval letter of NCTE for intake of all programs	**No File Uploaded**
Approved admission list year-wise/ program-wise	View File
Any other relevant information	**No File Uploaded**

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC) as per applicable reservation policy during the year

68

2.1.2.1 - Number of students enrolled from the reserved categories during the year

68

File Description	Documents
Data as per Data Template	View File
Copy of letter issued by State Govt. or Central Govt. indicating the reserved categories (Provide English version)	No File Uploaded
Final admission list published by the HEI	View File
Admission extract submitted to the state / university authority about admissions of SC, ST, OBC students every year	View File
Any other relevant information	No File Uploaded

2.1.3 - Number of students enrolled from EWS and Divyangjan categories during the year

0

2.1.3.1 - Number of students enrolled from EWS and Divyangjan categories during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Certificate of EWS and Divyangjan	No File Uploaded
List of students enrolled from EWS and Divyangjan	No File Uploaded
Any other relevant information	No File Uploaded

2.2 - Honoring Student Diversity

2.2.1 - Assessment process is in place at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students Describe the assessment process at entry level to identify different learning needs of students and their level of readiness to undergo professional education programme and also the academic support provided to students, in not more than 100-200 words.

After admission the first interaction with the trainees takes place during the Induction Programme in the presence of the Principal and the faculty members,Trainees' basic information, aptitude, hobby etc are known during the individual interaction session. It is also taken under consideration to knowfrom the trainees the reason for

their joining this course. It helps the college to design the curricular and co curricular activities and learning experiences accordingly. The multilingualism of the institution is utilized to the fullest possible extent. The The Continuous and Comprehensive Evaluation process helps the faculty to identify slow and advanced Learners. Tutorialclasses are conducted to overcome their learning difficulties. Advanced learners are motivated to participate in other advanced programmes or courses. All are encouraged to attend webinars/ seminars, symposiums, special lectures etc. Academic support is provided through library services and online learning resources.

File Description	Documents
Documentary evidence in support of the claim	View File
Documents showing the performance of students at the entry level	View File
Any other relevant information	View File

2.2.2 - Mechanisms are in place to honour student diversities in terms of learning needs; Student diversities are addressed on the basis of the learner profiles identified by the institution through Mentoring / Academic Counselling Peer Feedback / Tutoring Remedial Learning Engagement Learning Enhancement / Enrichment inputs Collaborative tasks Assistive Devices and Adaptive Structures (for the differently abled) Multilingual interactions and inputs	`All of the above`

File Description	Documents
Data as per Data Template	View File
Relevant documents highlighting the activities to address the student diversities	View File
Reports with seal and signature of Principal	View File
Photographs with caption and date, if any	View File
Any other relevant information	View File

2.2.3 - There are institutional provisions for catering to differential student needs; Appropriate learning exposures are provided to students No Special effort put forth in accordance with learner needs Only when students seek support As an institutionalized activity in accordance with learner needs Left to the judgment of the individual teacher/s Whenever need arises due to student diversity	**Four of the above**

File Description	Documents
Relevant documents highlighting the activities to address the differential student needs	[View File](#)
Reports with seal and signature of the Principal	[View File](#)
Photographs with caption and date	[View File](#)
Any other relevant information	**No File Uploaded**

2.2.4 - Student-Mentor ratio for the academic year

10:1

2.2.4.1 - Number of mentors in the Institution

10

File Description	Documents
Data as per Data Template	**No File Uploaded**
Relevant documents of mentor-mentee activities with seal and signature of the Principal	[View File](#)
Any other relevant information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Multiple mode approach to teaching-learning is adopted by teachers which includes experiential learning, participative learning, problem solving methodologies, brain storming, focused group discussion, online mode, etc. for enhancing student learning Describe the varied modes of learning adopted and their basic rationale for adopting such learning mode/s for different courses of each programme in not more than 100-200 words.

With a view to make learning student centred, the institution aims

at overall personality development of the student teachers. The focus of all the activities in the teaching learning process is to produce effective and competent teachers as well as vigilant and valuable citizens. In order to achieve this objective, multiple mode approach to teaching learning is adopted by the institution. In normal classroom teaching, teachers utilize experiential learning, problem-solving methodologies, role-playing activities, brain storming, classroom seminars, group discussions, project work, assignment work and field visits. In all courses, students are encouraged to make ppts, individually or in collaboration with peers to promote independent learning. Classroom assignments and projects emphasize individual thinking over received knowledge. They are motivated to construct the knowledge on their own. Many students are engaged in developing e-content like creation of website, uploading content on various e-platforms .Educational visits and fieldtrips to Institutes/Industries/Historical Monuments etc. are conducted to enrich the teaching-learning process. The college organise extension lectures, quiz periods, workshops, seminars and other competitions to enable the students to interact more closely with experts, accomplished academicians and research scholars from their own domain thereby broadening their world view beyond the realm of textbooks.

File Description	Documents
Course wise details of modes of teaching learning adopted during the academic year in each programme	View File
Any other relevant information	View File

2.3.2 - Number of teachers integrating ICT (excluding use of PPT) for effective teaching with Learning Management Systems (LMS), Swayam Prabha etc., Learning Resources and others excluding PPT during the year

2

File Description	Documents
Data as per Data Template	View File
Link to LMS	https://youtu.be/Oq6WcSNju4g?si=GgtoPQVyfluFqPdY
Any other relevant information	View File

2.3.3 - Number of students using ICT support (mobile-based learning, online material, podcast,

virtual laboratories, learning apps etc.) for their learning, during the academic year

322

File Description	Documents
Data as per Data Template	View File
Programme wise list of students using ICT support	View File
Documentary evidence in support of the claim	View File
Landing page of the Gateway to the LMS used	View File
Any other relevant information	**No File Uploaded**

2.3.4 - ICT support is used by students in various learning situations such as Understanding theory courses Practice teaching Internship Out of class room activities Biomechanical and Kinesiological activities Field sports	**Five/Six of the above**

File Description	Documents
Data as per Data Template	View File
Lesson plan / activity plan / activity report to substantiate the use of ICT by students in various learning situations	View File
Geo-tagged photographs wherever applicable	View File
Link of resources used	https://youtu.be/NH1zunxHZBo?si=iAuirBPv4oBMcQE9
Any other relevant information	View File

2.3.5 - Continual mentoring is provided by teachers for developing professional attributes in students Describe in not more than 100-200 words the nature of mentoring efforts in the institution with respect to working in teams dealing with student diversity conduct of self with colleagues and authorities balancing home and work stress keeping oneself abreast with recent developments in education and life

A mentoring system is well in place in college where each teacher constantly mentor' students. The faculty members identify, reflect

and engage with diverse learners in order to maintain an effective mentoring relationship. Tutorials are taken by the teachers as per the needs of the learners. During the tutorial sessions, gaps, if any, are identified by the teachers which are removed by the special and remedial classes. Teachers provide guidance and full support to their students and establish a strong bond which is required for a healthy relationship amongst team members. The students develop new ideas to design a wide variety of working models, charts and teaching aids. Many students are engaged in developing econtent. College provides free coaching classes for various National and state level Competitions such as UGCNET,and CTET. Mentors reduce the stress level of his/her mentees by teaching them various life skills. Staff members are encouraged to attend orientation, refresher courses, Induction Training Programme, workshops, seminars and symposiums etc. Teachers in turn motivate their mentees to present various seminars and take part in various debatesand symposiums. Every student is encouraged to use the latest technologies.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

| 2.3.6 - Institution provides exposure to students about recent developments in the field of education through Special lectures by experts Book reading & discussion on it Discussion on recent policies & regulations Teacher presented seminars for benefit of teachers & students Use of media for various aspects of education Discussions showcasing the linkages of various contexts of education-from local to regional to national to global | Five/Six of the above |

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities conducted related to recent developments in education with video graphic support, wherever possible	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.3.7 - Teaching learning process nurtures creativity, innovativeness, intellectual and thinking skills, empathy, life skills etc. among students

The college makes an effort to provide an ambience conducive to learning and development of various skills viz creativity, innovativeness, empathy, intellectual and thinking skills, life skills etc. among the students so that the student teachers can be trained enough to face the challenges of the modern era.Interactive sessions are organized to maintain a good interaction among the students and with the teachers..Teachers adopt constructivist approach teaching whereby students are motivated to construct knowledge on their own. The College also organizes field visits or projects for the students in order to promote participative learning. The College also organizes workshops, seminars, conferences, extension lectures in order to develop creative andinnovative minds. Students are also encouraged to participate in various literary items like quiz competitions, debates, declamations, elocution, poem recitation etc so that their literary and thinking skills can be enhanced. All the student teachers are instructed and trained to develop creative and innovative lesson plans under the guidance of pedagogy teachers. Students are also allotted one or the other project during their course of study which helps in promoting group dynamics among the students.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

2.4 - Competency and Skill Development

2.4.1 - Institution provides opportunities for developing competencies and skills in different functional areas through specially designed	**All of the above**

activities / experiences that include Organizing Learning (lesson plan) Developing Teaching Competencies Assessment of Learning Technology Use and Integration Organizing Field Visits Conducting Outreach/ Out of Classroom Activities Community Engagement Facilitating Inclusive Education Preparing Individualized Educational Plan(IEP)

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the selected response/s	View File
Reports of activities with video graphic support wherever possibl	View File
Any other relevant information	**No File Uploaded**

2.4.2 - Students go through a set of activities as preparatory to school- based practice teaching and internship. Pre practice teaching / internship orientation / training encompasses certain significant skills and competencies such as Formulating learning objectives Content mapping Lesson planning/ Individualized Education Plans (IEP) Identifying varied student abilities Dealing with student diversity in classrooms Visualising differential learning activities according to student needs Addressing inclusiveness Assessing student learning Mobilizing relevant and varied learning resources Evolving ICT based learning situations Exposure to Braille /Indian languages /Community engagement

Eight /Nine of the above

File Description	Documents
Data as per Data Template	View File
Reports and photographs / videos of the activities	View File
Attendance sheets of the workshops / activities with seal and signature of the Principal	View File
Documentary evidence in support of each selected activity	View File
Any other relevant information	View File

2.4.3 - Competency of effective communication is developed in students through several activities such as Workshop sessions for effective communication Simulated sessions for practicing communication in different situations Participating in institutional activities as 'anchor', 'discussant' or 'rapporteur' Classroom teaching learning situations along with teacher and peer feedback	All of the above

File Description	Documents
Data as per Data Template	View File
Details of the activities carried out during the academic year in respect of each response indicated	View File
Any other relevant information	No File Uploaded

2.4.4 - Students are enabled to evolve the following tools of assessment for learning suited to the kinds of learning engagement provided to learners, and to analyse as well as interpret responses Teacher made written tests essentially based on subject content Observation modes for individual and group activities Performance tests Oral assessment Rating Scales	All of the above

File Description	Documents
Data as per Data Template	View File
Samples prepared by students for each indicated assessment tool	View File
Documents showing the different activities for evolving indicated assessment tools	View File
Any other relevant information	**No File Uploaded**

2.4.5 - Adequate skills are developed in students for effective use of ICT for teaching learning process in respect of Preparation of lesson plans Developing assessment tools for both online and offline learning Effective use of social media/learning apps/adaptive devices for learning Identifying and selecting/ developing online learning resources Evolving learning sequences (learning activities) for online as well as face to face situations	**All of the above**

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of each response selected	View File
Sample evidence showing the tasks carried out for each of the selected response	View File
Any other relevant information	View File

2.4.6 - Students develop competence to organize academic, cultural, sports and community related events through Planning and scheduling academic, cultural and sports events in school Planning and execution ofcommunity related events Building teams and helping them to participate Involvement in preparatory arrangements Executing/conducting the event	**All of the above**

File Description	Documents
Data as per Data Template	View File
Documentary evidence showing the activities carried out for each of the selected response	View File
Report of the events organized	View File
Photographs with caption and date, wherever possible	View File
Any other relevant information	View File

2.4.7 - A variety of assignments given and assessed for theory courses through Library work Field exploration Hands-on activity Preparation of term paper Identifying and using the different sources for study | **All of the above**

File Description	Documents
Data as per Data Template	View File
Samples of assessed assignments for theory courses of different programmes	View File
Any other relevant information	View File

2.4.8 - Internship programme is systematically planned with necessary preparedness Describe institution's preparatory efforts at organizing internship programme in not more than 100-200 words with respect to the following: Selection/identification of schools for internship: participative/on request Orientation to school principal/teachers Orientation to students going for internship Defining role of teachers of the institution Streamlining mode/s of assessment of student performance Exposure to variety of school set ups

Internship programme is systematically planned, involving the school staff and teacher educators. The practising schools are selected on the basis of the proximity of the student residence to theschools while it is allotted by C.E.O office The students are allotted schools keeping in mind the medium of instruction, accommodating capacity and subject wise requirement of the schools. The teacher in charges of internship programme with the consent of the head of the institution organises orientation cum consultation meetings with the school principals. Before the starting of the internship programme, detailed instructions are given to the student teachers'. During internship, the student teachers are required to undertake a variety of activities related to class room teaching, classroom

management,organisation of school based and community based activities. Lessons are observed by the teacher educators at regular intervals and feedback is provided. The teacher supervisor evaluates the lesson plan files of the students.The performance of the student teachers is duly observed by the accompanying teacher in charge, and the peer group.

File Description	Documents
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	[View File](#)

2.4.9 - Number of students attached to each school for internship during the academic year

2.4.9.1 - Number of final year students during the academic year

92

File Description	Documents
Data as per Data Template	[View File](#)
Plan of teacher engagement in school internship	[View File](#)
Any other relevant information	[View File](#)

2.4.10 - Nature of internee engagement during internship consists of Classroom teaching Mentoring Time-table preparation Student counseling PTA meetings Assessment of student learning – home assignments & tests Organizing academic and cultural events Maintaining documents Administrative responsibilities- experience/exposure Preparation of progress reports	Nine/All of the above

File Description	Documents
Data as per Data Template	View File
Sample copies for each of selected activities claimed	View File
School-wise internship reports showing student engagement in activities claimed	View File
Wherever the documents are in regional language, provide English translated version	No File Uploaded
Any other relevant information	View File

2.4.11 - Institution adopts effective monitoring mechanisms during internship programme. Describe in not more than 100-200 words, the monitoring mechanisms adopted to ensure optimal impact of internship in schools with specific reference to the role of teacher educators, school principal, school teachers and peers.

Internship is a mandatory part of teacher education programme. A period of 20 weeks is reserved for the internship programme. During the entire internship duration, institution adopts effective monitoring mechanisms to ensure optimal impact of internship in school. Role of teacher educators Two composite discussion lessons and 40 lessons of each pedagogy are prepared by the interns during entire internship; teacher educators monitor all the activities at regular intervals and provide feedback on their subject files. Role of school principal During the internship, pupil teachers are directly under the control of principal of the school and discharge all duties assigned byhim/her. One teacher of the college is associated with each school. During their stay in school, the students observe complete discipline. The internship is duly certified by the head of practising school. Role of school teachers The pupil teachers are under the supervision of senior teachers of the school. The classroom performance is observed and evaluated by the mentor and suitable feedback and corrective measures are suggested to them. Role of Peers Peer groups observe at least 10 lessons per subject of each student and provide feedback about the strengths and weaknesses..

File Description	Documents
Documentary evidence in support of the response	View File
Any other relevant information	View File

2.4.12 - Performance of students during internship is assessed by the institution in terms of observations of different persons such as Self Peers (fellow interns) Teachers / School* Teachers Principal / School* Principal B. Ed Students / School* Students (* 'Schools' to be read as "TEIs" for PG programmes)	All of the above

File Description	Documents
Assessment criteria adopted by each of the selected persons (For Bachelor and PG Programmes as applicable)	[View File](#)
Two filled in sample observation formats for each of the claimed assessors	[View File](#)
Any other relevant information	[View File](#)

2.4.13 - Comprehensive appraisal of interns' performance is in place. The criteria used for assessment include Effectiveness in class room teaching Competency acquired in evaluation process in schools Involvement in various activities of schools Regularity, initiative and commitment Extent of job readiness	Five of the above

File Description	Documents
Format for criteria and weightages for interns' performance appraisal used	[View File](#)
Five filled in formats for each of the aspects claimed	[View File](#)
Any other relevant information	No File Uploaded

2.5 - Teacher Profile and Quality

2.5.1 - Number of fulltime teachers against sanctioned posts during the year

30

File Description	Documents
Data as per Data Template	View File
Sanction letters indicating number of posts (including management sanctioned posts) with seal and signature of the principal	View File
English translation of sanction letter, if it is in regional language	**No File Uploaded**
Any other relevant information	**No File Uploaded**

2.5.2 - Number of fulltime teachers with Ph. D. degree during the year

5

File Description	Documents
Data as per Data Template	View File
Certificates of Doctoral Degree (Ph.D) of the faculty	View File
Any other relevant information	**No File Uploaded**

2.5.3 - Number of teaching experience of full time teachers for the during the year

30

2.5.3.1 - Total number of years of teaching experience of full-time teachers for the academic year

10

File Description	Documents
Copy of the appointment letters of the fulltime teachers	View File
Any other relevant information	View File

2.5.4 - Teachers put-forth efforts to keep themselves updated professionally Describe the nature of efforts by teachers to keep themselves updated professionally in not more than 100-200 words 1.   In house discussions on current developments and issues in education 2.   Share information with colleagues and with other institutions on policies and regulations

The lessons learnt during the prolonged lockdown have enabled the faculty members to integrate more ICT components in the teachinglearning process. After the reopening also, ICT enabled

classroom experiences continued.

Three more faculties are pursuing their Ph.D work.

The institution encourages all faculty members to attend required refresher courses, orientation programmes etc.Staff is sent as resource persons in seminars, workshops etc at the University, college and schoolleveland also acts as resource person in the college activities.

The staff members are encouraged to present papers in seminarsand workshops at national, international and state level. .

The management encourages writing books and articles and publishes them for the college.

File Description	Documents
Documentary evidence to support the claim	[View File](#)
Any other relevant information	[View File](#)

2.6 - Evaluation Process

2.6.1 - Continuous Internal Evaluation (CIE) of student learning is in place in the institution Describe details of the Continuous Internal Evaluation in the institution highlighting its major components in not more than 100-200 words

The Continuous Internal Evaluation System is conducted following the university guidelines in the following ways:

Trainees are given assignments in every course taught along with the submission guidelines.Feedback is provided for future improvement.

As per the assessment students are given suggestions for further improvement.

During PowerPoint Presentations trainees are guided how to enhance their communication skills and how to enrich their presentation by including audio and video.

.On the basis of the performance students are properly guide by their concerned subject teachers and if need arises remedial measures are taken for the students.

All files are evaluated from time to time and suggestions are provided to them for the further improvement and completion of

academic task.

Both simulated teaching and micro teaching classes are supervised with mentor and peer feedback prior to internship to enhance teaching skills among trainees

Students can use bilingual approach to prepare assignments, Viva voce and answer the questions.

File Description	Documents
Relevant documents related to Internal Evaluation System at the institution level with seal and signature of the Principal	View File
Any other relevant information	View File

2.6.2 - Mechanism of internal evaluation is transparent and robust and time bound; Institution adopts the following in internal evaluation Display of internal assessment marks before the term end examination Timely feedback on individual/group performance Provision of improvement opportunities Access to tutorial/remedial support Provision of answering bilingually	**Five of the above**

File Description	Documents
Copy of university regulation on internal evaluation for teacher education	View File
Annual Institutional plan of action for internal evaluation	View File
Details of provisions for improvement and bi-lingual answering	View File
Documentary evidence for remedial support provided	View File
Any other relevant information	View File

2.6.3 - Mechanism for grievance redressal related to examination is operationally effective

Mechanism to deal with examination related grievances is transparent, time bound and efficient. The college adheres strictly

to the guidelines and rules issued by the affiliating university while conducting internal and semester-end examinations.For external Examination: The college does not have any mechanism for grievance redressal of its own in terms of university examinations. If any trainee is not satisfied with the marks obtained in the said examination he/she may apply for reassessment. The college office makes all necessary paperworks needed in this regard and forwards the case to the university for final decision. For Internal Examination: The college has a dedicated email id to receive grievances from the students. The Principal takes immediate action if a complaint is received.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	[View File](#)
Any other relevant information	[View File](#)

2.6.4 - The institution adheres to academic calendar for the conduct of Internal Evaluation Describe the mechanism of adhering to academic calendar for the conduct of Internal Evaluation in the institution in not more than 100-200 words.

Every year before the commencement of the academic year, the Institution prepares 'Academic calendar'comprised of relevant information regarding commencement and completion of syllabus, the teaching learning schedule (working days), various eventsto be organized, holidays, dates of internal examination, semester examination etc. All the activities are conducted and organized in the light of the academic calendar. The students' academic progress is monitored regularly by adopting the strategy of continuous internal evaluation, seminars, project work, unit tests and semester examinations. For the implementation of Internal Assessment Process, an Examination committee is in place which monitor overall internal assessment process. Internal practical examinationsare held by the college and Externals are held under the scrutiny of the External Examiner appointed by the University.The Principal conducts curricular and extra curricular review meetings on regular basis to check the implementation and progress of all the activities in the academic calendar. Based on these review meetings some changes in schedule of activities are made if required.

File Description	Documents
Academic calendar of the Institution with seal and signature of the Principal	View File
Any other relevant information	View File

2.7 - Student Performance and Learning Outcomes

2.7.1 - The teaching learning process of the institution is aligned with the stated PLOs and CLOs. Describe the way in which institution ensures alignment of stated PLOs and CLOs with the teaching learning process in not more than 100 - 200 words.

PLOs (Programme Learning Outcomes) and CLOs (Course Learning Outcomes) determines the learning effectiveness of any institute.We are committed to fulfill all the objectives of program based outcome and course based outcome as defined by university of Jammu.The basic focus is on the holistic development of the students as the learning outcomes focuses on skill development, and value inculcation along with the overall development . The syllabi of all courses with the programme learning outcomes and the course learning outcomes have been uploaded on the College website. During the Orientation Programme students are briefed about the PLOs. The College is committed to quality education which is reflected in their programme outcomes and course outcomes. The activities of the college are planned keeping in view the PLOs and CLOs . The college has a set mechanism to ensure alignment of stated PLOs and CLOs throughout the semester by course teachers through Continuous internal assessment , End semester house test and final exams also help to ensure alignment of stated outcomes. Suitable pedagogical approaches are utilized for effective realization of learning outcomes. Placement record, feedback from alumni regarding their job and excellence in various competitive exams ensures the alignment of stated PLOs and CLOs. Students are encouraged to contribute to society through NSS activities.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

2.7.2 - Pass percentage of Students during the year

File Description	Documents
Data as per Data Template	View File
Result sheet for each year received from the Affiliating University	View File
Certified report from the Head of the Institution indicating pass percentage of students program-wise	View File
Any other relevant information	View File

2.7.3 - The progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs is monitored and used for further improvements

The college being affiliated to JammuUniversity follows the pattern of examination that is framed by them. The end semester examination results are analysed and the desired learning outcomesof students are evaluated. Students are provided with proper counselling and guidancethat helps to overcome their barriers, if any, for their enhancement in performance. In the beginning of the session, the tutorial sessions are conducted. From the entry level, the progress of student is recorded and maintained along with relevant information by their tutors. The progress of students in both academic as well as non academic field is recorded and maintained. The college adopts following methods to assess the progressive performance of students and attainment of professional and personal attributes in line with the PLOs and CLOs: Compulsory attendance assignments End semester house testand final exams Participation in various competitionssuch as debates, essay writing competitions, quiz test. Participation in various class room activities such as group discussions, seminars. Participation in various co-curricular activities such asorganizing morning assemblies, NSS camps, tree plantation campaigns, awareness camps. Participation in community engagement activities and many more.

File Description	Documents
Documentary evidence showing the performance of students on various internal assessment tasks and the LOs achieved	View File
Any other relevant information	View File

2.7.4 - Performance of outgoing students in internal assessment

2.7.4.1 - Number of students achieving on an average 70% or more in internal assessment activities during the year

264

File Description	Documents
Number of students achieving on an average 70% or more in internal assessment activities during t	View File
Record of student-wise / programme-wise / semester-wise internal assessment of students during the year	View File
Any other relevant information	View File

2.7.5 - Performance of students on various assessment tasks reflects how far their initially identified learning needs are catered to. Describe with examples the extent to which the assessment task and the performance of students reflect their initially identified learning needs in not more than 100 -200 words.

Performance of students on various assessment tasks reflects theextent to which their initially identified learning needs are catered to.The institution has made various provisions for assessing student's learning needs. During the time of admission, the Principal interacts with the students to assess their needs and aspirations.The institution organizes orientation program for the students at the commencement of new batch every year. New entrants are acquaintedwith the course, mode of internal assessment, curricular and co-curricular activities, rules and regulations aswell as other facilities available in the institute.Learning needs of the students are identified with the help of interaction, observation and assessment. Learning needs are addressed accordingly. The meeting of these needs are reflected through their performance at various assessment level.

File Description	Documents
Documentary evidence in respect to claim	View File
Any other relevant information	View File

2.8 - Student Satisfaction Survey

2.8.1 - Online student satisfaction survey regarding teaching learning process

```
https://docs.google.com/forms/d/e/1FAIpQLSf9Qa50fQufklKdorJar0VYhFME
3okY3v3YjlrIlKlkOnmVuw/viewfo
```

RESEARCH AND OUTREACH ACTIVITIES

3.1 - Resource Mobilization for Research

3.1.1 - Number of research projects funded by government and/ or non-government agencies during the year

0

File Description	Documents
Data as per Data Template	No File Uploaded
Sanction letter from the funding agency	No File Uploaded
Any other relevant information	No File Uploaded

3.1.2 - Number of grants received for research projects from government and / or non-government agencies during the year (INR in Lakhs)

0

File Description	Documents
Sanction letter from the funding agency	No File Uploaded
Income Expenditure statements highlighting the research grants received certified by the auditor	No File Uploaded
Any other relevant information	No File Uploaded

3.1.3 - In-house support is provided by the institution to teachers for research purposes during the year in the form of Seed money for doctoral studies / research projects Granting study leave for research field work Undertaking appraisals of institutional functioning and documentation Facilitating research by providing organizational supports Organizing research circle / internal seminar / interactive session on research	Four of the above

File Description	Documents
Data as per Data Template	View File
Institutional Policy document detailing scheme of incentives	No File Uploaded
Sanction letters of award of incentives	No File Uploaded
Income Expenditure statements highlighting the relevant expenditure with seal and signature of the Principal	No File Uploaded
Documentary evidence for each of the claims	No File Uploaded
Any other relevant information	No File Uploaded

3.1.4 - Institution has created an eco-system for innovation and other initiatives for creation and transfer of knowledge that include Participative efforts (brain storming, think tank etc.) to identify possible and needed innovations Encouragement to novel ideas Official approval and support for innovative try-outs Material and procedural supports	All of the above

File Description	Documents
Documentary evidences in support of the claims	View File
Details of reports highlighting the claims made by the institution	View File
Reports of innovations tried out and ideas incubated	No File Uploaded
Copyrights or patents filed	No File Uploaded
Any other relevant information	No File Uploaded

3.2 - Research Publications

3.2.1 - Number of research papers / articles per teacher published in Journals notified on UGC website during the year

7

File Description	Documents
Data as per Data Template	View File
First page of the article/journals with seal and signature of the Principal	View File
E-copies of outer jacket/contents page of the journals in which articles are published	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.2.2 - Number of books and / or chapters in edited books published and papers in National / International conference-proceedings per teacher during the year

0

File Description	Documents
Data as per Data Template	**No File Uploaded**
• First page of the published book/chapter with seal and signature of the Principal	**No File Uploaded**
E-copies of outer jacket/contents page of the books, chapters and papers published along with ISBN number in national / international conference-proceedings per teacher	**No File Uploaded**
Any other relevant information	**No File Uploaded**

3.3 - Outreach Activities

3.3.1 - Number of outreach activities organized by the institution during the year

3.3.1.1 - Total number of outreach activities organized by the institution during the year

11

File Description	Documents
Data as per Data Template	View File
Report of each outreach activity organized along with video/ photographs with seal and signature of the Principal	View File
Any other relevant information	View File

3.3.2 - Number of students participating in outreach activities organized by the institution during the year

3.3.2.1 - Number of students participating in outreach activities organized by the institution during the year

393

File Description	Documents
Event-wise newspaper clippings / videos / photographs with captions and dates	View File
Report of each outreach activity with seal and signature of the Principal	View File
Any other relevant information	**No File Uploaded**

3.3.3 - Number of student participation in national priority programmes such as Swachh Bharat, AIDs awareness, Gender sensitivity, Yoga, Digital India, National Water Mission during the year

393

3.3.3.1 - Number of students participated in activities as part of national priority programmes during the year

393

File Description	Documents
Data as per Data Template	View File
Documentary evidence in support of the claim along with photographs with caption and date	View File
Any other relevant information	**No File Uploaded**

3.3.4 - Outreach activities in the community in terms of influencing and sensitizing students to social issues and contribute to community development Describe the way in which outreach activities conducted sensitized students to social issues and community development in not more than 100-200 words.

Various Awareness Campaigns were held to sensitized people regarding importance of girls education,Jal Shakti Jal Abhiyan etc. Extension lecture on AIDSAwareness,A Campaign for swachh Bharat Abhiyan and On Road Campaign against Drug Addiction by students of the college.Our institution has constituted a committee for antiragging cell. Our college has estbalished a grievances redressel cell for the complaints of students.

File Description	Documents
Relevant documentary evidence for the claim	[View File](#)
Report of each outreach activity signed by the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

3.3.5 - Number of awards and honours received for outreach activities from government / recognized agency during the year

3

File Description	Documents
Data as per Data Template	[View File](#)
Appropriate certificates from the awarding agency	[View File](#)
Any other relevant information	**No File Uploaded**

3.4 - Collaboration and Linkages

3.4.1 - Number of linkages for Faculty exchange, Student exchange, research etc. during the year

7

3.4.1.1 - Number of linkages for faculty exchange, student exchange, research etc. during the year

7

File Description	Documents
Data as per Data Template	View File
List of teachers/students benefited by linkage – exchange and research	View File
Report of each linkage along with videos/photographs	View File
Any other relevant information	View File

3.4.2 - Functional MoUs with institutions of National and / or International importance, other universities, industries, corporate houses etc. during the academic year

7

File Description	Documents
Data as per Data Template	View File
Copies of the MoU's with institution / industry/ corporate houses	View File
Any other relevant information	**No File Uploaded**

3.4.3 - Institution has linkages with schools and other educational agencies for both academic and outreach activities and jointly organizes Local community based activities Practice teaching /internship in schools Organizes events of mutual interest- literary, cultural and open discussions on pertinent themes to school education Discern ways to strengthen school based practice through joint discussions and planning Join hands with schools in identifying areas for innovative practice Rehabilitation Clinics Linkages with general colleges	**Five/Six of the above**

File Description	Documents
Data as per Data Template	View File
Report of each activities with seal and signature of the Principal	View File
Any other relevant information	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The institution has adequate facilities for Teaching- Learning. viz., classrooms, laboratories, sports field, fitness center, equipment, computing facilities, sports complex, etc. for the various programme offered Describe the adequacy of facilities for Teaching –Learning as per the minimum specified requirement by statutory bodies in not more than 100 - 200 words

The college is committed to train the trainees to become skilled and competent teachers.

The college provides adequate infrastructural facilities like multipurpose halls, smart class room, Virtual classroom, free WiFi, psychology lab, Educational Technology lab, social science lab, science lab, art and craft lab, computer lab, Maths lab, gymnasium, IQAC room,separate girls' and boys' common room, big playground, well constructed boundary wall etc.

More projectors and laptops have been purchased in this session to facilitate the teaching-learning process.

The college library is very rich in both print and e resources with a good collection of books based on syllabus and beyond.

Reading room facilities with WiFi enriched computers are provided.

xerox facility is available.

File Description	Documents
List of physical facilities available for teaching learning	View File
Geo-tagged photographs	View File
Any other relevant information	**No File Uploaded**

4.1.2 - Number of classrooms and seminar hall(s) with ICT- enabled facilities such as smart classroom, LMS, video and sound systems etc. during the year.

4.1.2.1 - Number of classrooms and seminar hall(s) with ICT facilities

20

File Description	Documents
Data as per Data Template	View File
Geo-tagged photographs	View File
Link to relevant page on the Institutional website	https://bhartiyaeducation.com/Facilities.php
Any other relevant information	No File Uploaded

4.1.3 - Expenditure for infrastructure augmentation excluding salary during the year (INR in lakhs)

3,896,827

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting the expenditure on infrastructure augmentation with seal and signature of CA and the Principal	View File
Any other relevant information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Institution has adopted automation of library using Integrated Library Management System (ILMS) or any other software Describe the features of Library Automation in not more than 100 – 200 words.

The college has central library building. The Library has a huge collection of Text books, Reference books and others books with foreignand bound volumes of journals.The library has under CCTV surveillance Cameras.. Barcode technology is used in the library for issue and return of books. All books of the library have been accessioned in theSoftlib software with proper details of the books such as- tittle, author, subject etc. Books can be issued and returned using the barcode. The software has the facility to search book using different criteria like accession number, tittle, name of the author, subject etc.. Barcode technology is used in the library for issue and return of books. All books of the library have been accessioned in the software with proper details of the books such as- tittle, author, subject etc. Books can be issued and returned using the barcode. The software has the facility to search book using different criteria like accession number, tittle, name of the author, subject etc.. Barcode technology is used in the library for

issue and return of books. All books of the library have been accessioned in the software with proper details of the books such as- tittle, author, subject etc. Books can be issued and returned using the barcode. The software has the facility to search book using different criteria like accession number, tittle, name of the author, subject etc.

File Description	Documents
Bill for augmentation of library signed by the Principal	View File
Web-link to library facilities, if available	https://bhartiyaeducation.com/Library.php
Any other relevant information	View File

4.2.2 - Institution has remote access to library resources which students and teachers use frequently Give details of Gateway for remote access to library resources used by teachers and students in not more than 100 - 200 words

The library offers free Internet access, Wi-Fi facilities, research scholars, and faculty for conducting research, writing research papers, other research oriented activities etc.Other available free e-books are also collected and preserved in Google drive. These e-resources are given access to the users as and when required by them:The National Digital Library of India is a virtual repository of learning resources which is not just a repository with search/browse facilities but provides a host of services for the learner community. It is sponsored and mentored by Ministry of education, Government of India, through its national mission on education through the learner community. It is sponsored and mentored by Ministry of education, Government of India, through its national mission on education through information and communication technology (NMEICT). Our college provides opportunityvirtual repository for specific services like preparatory services for college students

File Description	Documents
Landing page of the remote access webpage	View File
Details of users and details of visits/downloads	View File
Any other relevant information	**No File Uploaded**

4.2.3 - Institution has subscription for e-	One of the above

resources and has membership / registration for the following e-journals e-Shodh Sindhu Shodhganga e-books Databases

File Description	Documents
Data as per Data template	**No File Uploaded**
Receipts of subscription /membership to e-resources	**No File Uploaded**
E-copy of the letter of subscription /member ship in the name of institution	**No File Uploaded**
Any other relevant information	**No File Uploaded**

4.2.4 - Annual expenditure for purchase of books, journals, and e-resources during the year (INR in Lakhs)

RS.9,476

File Description	Documents
Data as per Data Template	[View File](#)
Income Expenditure statements highlighting the expenditure on purchase of books, journals, e-resources with seal and signature of both the Principal and Chartered Accountant	[View File](#)
Any other relevant information	[View File](#)

4.2.5 - Per day usage of library by teachers and students during the academic year

4.2.5.1 - Number of teachers and students using library for Month one (not less than 20 working days) during the academic year

240

File Description	Documents
Document showing the number of teachers and students using library / e-library per working day/ logins in remote access for 10 days each for five months during the academic year with seal and signature of both the librarian and principal	View File
Link to certified copies of the ledger pages/screenshots of the data for 5 days each for 5 working months selected by the institution	https://bhartiyaeducation.com/pdf/library%20attendence%202022-23.pdf
Any other relevant information	No File Uploaded

4.2.6 - Efforts are made to make available National Policies and other documents on education in the library suitable to the three streams of teacher education –general teacher education, special education and physical education by the following ways Relevant educational documents are obtained on a regular basis Documents are made available from other libraries on loan Documents are obtained as and when teachers recommend Documents are obtained as gifts to College	One of the above

File Description	Documents
Data as per Data Template	View File
Any other relevant information	View File

4.3 - ICT Infrastructure

4.3.1 - Institution updates its ICT facilities including Wi-Fi Describe ICT facilities including Wi-Fi with date and nature of updation in not more than 100 - 200 words

The college provides ICT facilities for the students and teachers during working hours.Internet facility and wifi connections are made available in classrooms, library, teaching faculty rooms, seminar halls, auditorium and conference halls.The wifi connections are made available in all the floors of the building.. The ICT lab is equipped with 32 computer systems with internet facility. The ICT lab is used also as a language lab also.

Website:-College website is dynamic and updated frequently as and when required concerned departments are updating their contents on their own. Important academic and administrative information is outstretched via website to students, parents, faculty and citizens.

e-surveillance:- For paper vigilance college campus is equipped withCCTV cameras, which covers every necessary area like college entrance & exit, all corridors, class rooms, labs, library etc. ICT enabled classrooms, computer labs & Seminar hall.

I.T facility for administration & faculty:- Different I.T facilities viz. projectors with screen, printers with scanners, photocopier machines, microphone systems and speakers etc. are available in the college and are effectively used for official work and academic

purposes. Apart from computer labs, PC's with newly upgraded version of hardware and software are used by various departments and administration to ease the work load and generate the maximum potential.

File Description	Documents
Document related to date of implementation and updation, receipt for updating the Wi-Fi	View File
Any other relevant information	No File Uploaded

4.3.2 - Student – Computer ratio during the academic year

1:5

File Description	Documents
Data as per data template	View File
Purchase receipts and relevant pages of the Stock Register with seal and signature of the principal	View File
Any other relevant information	No File Uploaded

4.3.3 - Available bandwidth of internet connection in the Institution (Leased line) Opt any one:	E. < 50 MBPS

File Description	Documents
Receipt for connection indicating bandwidth	View File
Bill for any one month during theacademic year indicating internet connection plan, speed and bandwidth	View File
Any other relevant Information	**No File Uploaded**

4.3.4 - Facilities for e-content development are available in the institution such as Facilities for e-content development are available in the institution such as Studio / Live studio Content distribution system Lecture Capturing System (LCS) Teleprompter Editing and graphic unit	**Two of the above**

File Description	Documents
Data as per Data Template	View File
Link to videos of the e-content development facilities	https://youtu.be/KJL_DgFhTwI?si=co2DSIlzhttps://youtu.be/ETTjzzc7rSo?si=-AHMyqeZlWUiySaMbJJ7kqsu
List the equipment purchased for claimed facilities along with the relevant bills	View File
Link to the e-content developed by the faculty of the institution	https://youtu.be/KJL_DgFhTwI?si=co2DSIlzhttps://youtu.be/ETTjzzc7rSo?si=-AHMyqeZlWUiySaMbJJ7kqsu
Any other relevant information	**No File Uploaded**

4.4 - Maintenance of Campus and Infrastructure

4.4.1 - Expenditure incurred exclusively on maintenance of physical and academic support facilities during the year (INR in Lakhs)

38.96

File Description	Documents
Data as per Data Template	View File
Income Expenditure statements highlighting relevant items with seal and signature of the Principal and Chartered Accountant	View File
Any other relevant information	No File Uploaded

4.4.2 - Systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.are in place Describe policy details of systems and procedures for maintaining and utilizing physical, academic and support facilities in not more than 100 - 200 words

The college provides these facilities:

1. The college library is quite rich in reading resource , computers with internet facilities. The library sub-committee holds meetings for overall development and smooth running of the library.

2. The college has a well equipped gymnasium to promote physical fitness and health awareness among its staff and trainees.

3.The college has a well managed high capacity generator.

4.The college has fourwell furnished big multipurpose halls- These halls meet the needs and requirements of both the college activities as well as extension and community services.

5.The college has its own large playground well protected by very wellbuilt boundary walls.

6. The college has a well developed computer lab with an internet facility.

7.The college campus is fully protected by a well constructed boundary wall on all sides.

8.There are 6 laboratories, namely the Educational Technology lab.,Social Science Lab., Mathematics Lab., Science Lab., Psychology Lab., and Computer Lab. All laboratories are well equipped.

File Description	Documents
Appropriate link(s) on the institutional website	https://bhartiyaeducation.com/Facilities.php
Any other relevant information	**No File Uploaded**

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - A range of capability building and skill enhancement initiatives are undertaken by the institution such as Career and Personal Counseling Skill enhancement in academic, technical and organizational aspects Communicating with persons of different disabilities: Braille, Sign language and Speech training Capability to develop a seminar paper and a research paper; understand/appreciate the difference between the two E-content development Online assessment of learning	**Five fo the above**

File Description	Documents
Data as per Data Template	View File
Report on each capability building and skill enhancement initiative adopted with seal and signature of the Principal	View File
Sample feedback sheets from the students participating in each of the initiative	**No File Uploaded**
Photographs with date and caption for each initiative	View File
Any other relevant information	View File

5.1.2 - Available student support facilities in institution are Vehicle Parking Common rooms separately for boys and girls Recreational facility First aid and medical aid Transport Book bank Safe drinking water Hostel Canteen Toilets for girls Indicate the one/s applicable	**Nine or more of the above**

File Description	Documents
Geo-tagged photographs	View File
Any other relevant information	View File

5.1.3 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above

File Description	Documents
Data as per Data Template for the applicable options	View File
Institutional guidelines for students' grievance redressal	View File
Composition of the student grievance redressal committee including sexual harassment and ragging	View File
Samples of grievance submitted offline	No File Uploaded
Any other relevant information	View File

5.1.4 - Institution provides additional support to needy students in several ways such as Monetary help from external sources such as banks Outside accommodation on reasonable rent on shared or individual basis Dean student welfare is appointed and takes care of student welfare Placement Officer is appointed and takes care of the Placement Cell Concession in tuition fees/hostel fees Group insurance (Health/Accident)	One of the above

File Description	Documents
Data as per Data template	View File
Income Expenditure statement highlighting the relevant expenditure towards student concession along with approval / sanction letter	View File
Report of the Placement Cell	**No File Uploaded**
Any other relevant information	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of students of the institution placed as teachers/teacher educators during the year

Number of students placed as teachers/teacher educators	Total number of graduating students
10	**115**

File Description	Documents
Data as per Data Template	View File
Reports of Placement Cell for during the year	**No File Uploaded**
Appointment letters of 10 percent graduates for each year	View File
Any other relevant information	**No File Uploaded**

5.2.2 - Number of student progression to higher education during the academic year

5.2.2.1 - Number of outgoing students progressing from Bachelor to PG (A1).

16

File Description	Documents
Data as per Data Template	View File
Details of graduating students and their progression to higher education with seal and signature of the principal	View File
Documentary evidence in support of the claim	View File
Any other relevant information	No File Uploaded

5.2.3 - Number of students qualifying state/national level examinations during the year (eg: NET/SLET/ TET/ CTET)

12

File Description	Documents
Data as per Data Template	View File
Copy of certificates for qualifying in the state/national examination	View File
Any other relevant information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Student council is active and plays a proactive role in the institutional functioning Describe the ways in which student council plays a proactive role in the institutional functioning and contribute for students welfare in not more than 100 - 200 words

Our institution has a student council along with the participation of student representatives.The student council plays a proactive role in institutional functioning by acting as a bridge between students and administration, ensuring their voices are heard and needs addressed. They organize events, forums, and surveys to gather feedback, fostering a culture of transparency and communication. Additionally, they collaborate with faculty and administration to implement student-centric policies and initiatives, advocating for improvements in academic, infrastructural, and extracurricular areas. The council also fosters a sense of community and inclusivity by organizing activities that promote diversity, mental health awareness, and student well-being. By actively engaging in decision-making processes, they contribute to the overall enhancement of the academic environment and student welfare within the institution.

File Description	Documents
Copy of constitution of student council signed by the Principal	View File
List of students represented on different bodies of the Institution signed by the Principal	View File
Documentary evidence for alumni role in institution functioning and for student welfare	View File
Any other relevant information	**No File Uploaded**

5.3.2 - Number of sports and cultural events organized at the institution during the year

13

File Description	Documents
Data as per Data Template	View File
Reports of the events along with the photographs with captions and dates	View File
Copy of circular / brochure indicating such kind of events	View File
Any other relevant information	**No File Uploaded**

5.4 - Alumni Engagement

5.4.1 - Alumni Association/Chapter (registered / non-registered but functional) contributes significantly for the development of the institution   Describe the role of alumni association in the development of institution in not more than 100 - 200 words highlighting two significant contributions in any functional aspects

In line with the traditions of premier colleges of India, our collegehas a highly competent and active Alumni Association. A remarkable addition of new alumni members is a common practice every year. It meets periodically to discuss the ways and means to improve the academic environment of the institution as well as to exchange views on the scope of higher education and employment opportunities. Alumni of the institution contribute both financially and non-financially over the years in growth and development of the institution. The alumni members, who are working on various prestigious designations such as Principals, Coordinators etc. are helping in the placement of our students infferent schools and

colleges. TThey are also frequently invited during final discussion of skill in teaching for external supervision. During this event, they provide excellent feedback to improve interns' teaching abilities to serve better in real school environment.

File Description	Documents
Details of office bearers and members of alumni association	View File
Certificate of registration of Alumni Association, if registered	View File
Any other relevant information	View File

5.4.2 - Alumni has an active role in the regular institutional functioning such as Motivating the freshly enrolled students Involvement in the in-house curriculum development Organization of various activities other than class room activities Support to curriculum delivery Student mentoring Financial contribution Placement advice and support

Three/Four of the above

File Description	Documents
Documentary evidence for the selected claim	View File
Income Expenditure statement highlighting the alumni contribution	View File
Report of alumni participation in institutional functioning for the academic year	View File
Any other relevant information.	View File

5.4.3 - Number of meetings of Alumni Association held during the year

1

File Description	Documents
Data as per Data Template	View File
Agenda and minutes of the meeting of Alumni Association with seal and signature of the Principal and the Secretary of the Association	View File
Any other relevant information	View File

5.4.4 - Alumni Association acts as an effective support system to the institution in motivating students as well as recognizing, nurturing and furthering any special talent/s in them. Describe the mechanism through which Alumni Association acts as an effective support system to the institution in motivating, nurturing special talent in not more than 100 - 200 words

The college has always maintained a very good relationship with the alumni. Despite the sincere effort from the end of the college for its registration for a long time, ultimately the Alumni Association of the college has been registered.Since the very beginning,the alumni have been participating actively in all big events likeWebinars, Seminars, Symposium, Blood Donation camps etc.Institute has a dynamic alumni association which works coherently with faculty in devising methods to improve teaching methods, organize events to inculcate confidence in students to take responsibility and successfully meet the challenges posed to them during course curriculum. Alumni members via Alumni association meetings are sought directives as well as advice on curriculum development, students' support for admission, placement, guidance as well as mentoring.

The Institution has a plan of involving the alumni in a more organized and constructive manner in future.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership and participatory mechanism in tune with the vision and mission Describe the vision and mission statement of the institution on the nature of governance, perspective plans and participation of the teachers, students and non-teaching staffs in its decision making bodies of the institution in not more than 100 - 200

words.

OUR MISSION

College of Education shall provide seamless access to sustainable and learner-centric quality education, skill up gradation and training to its students by using innovative technologies and methodologies and ensuring convergence of existing systems for quality human resource required to promote the cause of Teacher education for national development.

College is devoted to improve the teaching standards through its commitment to train its students in consonance with global standards of teaching in a congenial environment fashioned by versatile faculty and facilities while enlightening them with values and vision.

OUR VISION

Bhartiya College of Education Udhampur envisions to be an Institution of higher learning devoted to the cause of teacher education by equipping the human resource with such knowledge that is achieved through synthesis of professional, technological and managerial skills that become a defining element in their meaningful service to the society.

File Description	Documents
Vision and Mission statements of the institution	[View File](#)
List of teachers, students and non-teaching staff on decision making bodies of the institution with seal and signature of the Principal	[View File](#)
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	**No File Uploaded**

6.1.2 - Institution practices decentralization and participative management Describe the process of decentralization and participative management practiced in the institution in not more than 100 - 200 words

The administration of the institution is decentralized. All administrative functions such as admission, examination, curricular and co-curricular activities involve consultation with the members of various committees such as library, examination, purchase,

placement committees etc.Decisions are taken by the Professors in consultation with principal regarding preparation of year plan, purchase of equipment for the respective labs, seminars, extension lectures to be planned for their own subjects and evaluation procedure to be followed. Organization of activities like games, sports, celebration of various national and international festival etc. in the college is decided by the students in consultation with the teachers. The students communicate about these activities to the lecturers and then in turn to the principal. Students are part of some committees. Two Students' representatives are elected from every class and they put forth the demands and problems of the students before the principal and the faculty similarly suggestions are always welcomed in the staff meetings. Minutes of the meetings are recorded which reflect all the decisions regarding all important aspects

File Description	Documents
Relevant documents to indicate decentralization and participative management	View File
Any other relevant information	View File

6.1.3 - The institution maintains transparency in its financial, academic, administrative and other functions Describe the efforts of the institution towards maintenance of transparency in its financial, academic, administrative and other functions in not more than 100 - 200 words.

The institution makes every possible effort to maintain transparency at financial, academic, administrative and other levels.

a) Financial Transparency - Financial transparency is maintained by conducting the statutory financial audit done by the state Government approved Auditor at the end of each financial year

. b) Academic Transparency- It takes place at both curricular and co curricular level. All curricular activities are incorporated in accordance with the academic calendar designed by the university. The practice teaching and school internship is organised in consultation with the headmasters/headmistresses of the concerned schools. Before deputing trainees to various schools their preference (based on medium of instruction) for schools are sought and addressed accordingly.

c) Administrative Transparency

The college Governing Body (GB) consists of 9 membersAs per the

Jammu university recommendations the substantive posts are filled up. Various sub committees function. All planning , decisions, tentative expenditure etc. are Jammu universitydemocratically following the rules and communicated to concerned stakeholders..

File Description	Documents
Reports indicating the efforts made by the institution towards maintenance of transparency	View File
Any other relevant information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic plan is effectively deployed Describe one activity successfully implemented based on the strategic plan with details of deployment strategy, during the year in not more than 100 - 200 words

Encourage Interns, Embrace Future:

Being a teachers' training institution the college always endeavours to provide trainees diverse kinds of learning exposures to become ideal and resourceful teachers in future. Trainees are encouraged to participate in various co-curricular activities besides their academic and curricular activities inside and outside the college campus. Being a teachers' training institution the college has always fostered all round development among trainees through encouraging creativity, original and innovative thinking, critical thinking, social skills, debates, games and sports etc. apart from academics. The college provides a wide exposure of diverse activities like seminars, workshops, group discussion, participation in lectures delivered by different subject experts, enhancing teaching skills etc. Working in small groups and pairs, peer based learning, games, poster making etc. are followed. Other strategies include out of the box thinking among the trainees during the teaching learning process to nurture and motivate their creativity and innovativeness. Critical pedagogy is used frequently to enhance the intellectual and thinking domains of the learners. Other opportunities like field visits, educational tours, institutional visits and internships are organised to facilitate the overall skill development of the trainees.

File Description	Documents
Link to the page leading to Strategic Plan and deployment documents	https://bhartiyaeducation.com/Gallery.php
Documentary evidence in support of the claim	View File
Any other relevant information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc. Describe the functioning of the institutional bodies in not more than 100 - 200 words.

The organizational structure of the college facilitates its smooth functioning. The administration of the institution is decentralized, duties and responsibilities are assigned to the faculty members and other support staff as per their skills, abilities, interest, talent and experience.Our governing council reviews and evaluates the academic progress, administrative processes and co-curricular and extension activities of the college. Each action related to the college is uploaded on the website portal.Effective functioning of grievance cell is ensured by the institute by holding monthly meetings with the members of the cell. To ensure the effective functioning and management of various institutional activities like academic, cultural, skill- in- teaching and research, various committees / cells have been constituted and are functional. For the smooth functioning of these bodies/cells/committees various programmes are being organized from time to time. Meetings are chaired by the principal of the college and every agenda of the meeting is discussed properly and the record of the same is maintained. Criteria for the selection of teaching and non-teaching staff are completely based upon the norms and conditions of NCTE, UGC and the affiliated university.

File Description	Documents
Link to organogram on the institutional website	https://bhartiyaeducation.com/pdf/Organogram.pdf
Documentary evidence in support of the claim	View File
Any other relevant information	**No File Uploaded**

6.2.3 - Implementation of e-governance are in the following areas of operation Planning and	**Five/Six of the above**

Development Administration Finance and Accounts Student Admission and Support Examination System Biometric / digital attendance for staff Biometric / digital attendance for students

File Description	Documents
Data as per Data Template	View File
Screen shots of user interfaces of each module	No File Uploaded
Annual e-governance report	View File
Geo-tagged photographs	View File
Any other relevant information	No File Uploaded

6.2.4 - Effectiveness of various bodies / cells / committees is evident through minutes of meetings and implementation of their resolutions / decisions Describe one decision based on the minutes of the meetings of various Bodies / Cells / Committees which is successfully implemented in not more than 100 - 200 words.

The institution has constituted various committees for the successful and productive functioning of college activities. These well-defined committee are responsible to discuss , decide plans of action and implement them. The institution conducts its day to day working through these committees cultural committee, IQAC committee, Anti-ragging Committee, admission committee, library committee, examination committee , skill-in-teaching committee etc.

Skill-in-teaching committee

The skill-in-teaching committee of the college holds various meeting for the orientation of micro lessons, macrolessons, observationlessons , onspot lessons and criticism lessons In the light of that our skill-in-teaching team organised a workshop for Teacher Educators so that they can guide the pupil teachers for the for the changing pattern of lesson planning. After the orientation, pedagogy teachers had decided the format of lesson plans based on Joyful , toy based , Art integrated, creativity, value inculcation, ICT integrated and also for development of critical thinking, creativity of students. Orientation was provided to the students for preparation of lesson plans and smooth conduct of school internship programme.

File Description	Documents
Minutes of the meeting with seal and signature of the Principal	View File
Action taken report with seal and signature of the Principal	View File
Any other relevant information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - Effective implementation of welfare measures for teaching and non-teaching staff is in place Describe the existing welfare measurements for teaching and non-teaching staff and their implementation in not more than 100 - 200 words

The college as an institution is firmly committed to the larger well being of all its employees:Teaching or Non-teaching.

Institution endorses a number of initiatives- Teaching staff is encouraged to enhance their academic knowledge content and move towards a constructive framework of student centric teaching learning.

Welfare Measures:

The institution has implemented a variety of welfare measures.

The college provides Medical Leave, Maternity and Paternity leave.

Encouraging teachers to acquire skills in their respective fields by attending Faculty Development Programmes, workshops and conferences like Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc

Duty Leave granted for attending various administrative and education-related programs/ events.

Financial support during medical emergencies.

Parking space facility given for two wheelers as well as four wheelers of staff.

Accommodation to staff is also provided on rental basis

Computer, internet and printing facilities are free of cost to teachers for their departmental work

.Regular increments are given to the faculty from time to time

Non teaching staff is trained in computer applications appropriate to their line of work from time to time

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File Description	Documents
List of welfare measures provided by the institution with seal and signature of the Principal	View File
List of beneficiaries of welfare measures provided by the institution with seal and signature of the Principal	No File Uploaded
Any other relevant information	No File Uploaded

6.3.2 - Number of teachers provided with financial support to attend seminars / conferences / workshops and towards membership fees of professional bodies during the year

2

File Description	Documents
Data as per Data Template	View File
Institutional Policy document on providing financial support to teachers	View File
E-copy of letter/s indicating financial assistance to teachers	No File Uploaded
Certificate of participation for the claim	View File
Certificate of membership	View File
Income Expenditure statement highlighting the financial support to teachers	View File
Any other relevant information	No File Uploaded

6.3.3 - Number of professional development /administrative training programmes organized by the institution for teaching and non-teaching staff during the year.

2

File Description	Documents
Data as per Data Template	View File
Brochures / Reports along with Photographs with date and caption	View File
List of participants of each programme	View File
Any other relevant information	**No File Uploaded**

6.3.4 - Number of teachers undergoing online / face to face Faculty Development Programmes (FDPs) viz., Orientation Programme and Refresher Course of the ASC / HRDC, Short Term Course and any other similar programmes

2

File Description	Documents
Data as per Data Template	View File
Copy of Course completion certificates	View File
Any other relevant information	View File

6.3.5 - The institution has a performance appraisal system for teaching and non-teaching staff Describe the process of performance appraisal system for teaching and non-teaching staff in not more than 100 - 200 words.

Institution has Performance Appraisal System for teaching and non-teaching staff which strictly follows the UGC rules ad regulations.for the Appointment of Teachers and other Academic Staff in the institution. For the Maintenance of Standards, amendments are made therein from time to time, for teaching and nonteaching staff. The institution also undertakes a wide range of activities besides academics, for which faculty members are assigned additional duties and responsibilities, which are mostly voluntary. The Institution accords appropriate weightage to these contributions in their overall assessment. The Apprasial Proforma filled by the Faculty Member is checked and verified by the Head of the institution and faculty members whose promotions are due are recommended by the institutional head based on this Proforma. On the other hand, all non-teaching staff are also assessed through annual confidential reports and annual performance appraisal.

File Description	Documents
Proforma used for performance appraisal for teaching and non-teaching staff with seal and signature of the Principal	View File
Performance Appraisal Report of any three teaching and three non-teaching staff with seal and signature of the Principal	View File
Any other relevant information	**No File Uploaded**

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal or /and external financial audit regularly Describe the process of internal and external financial audits along with the mechanism for settling audit objections, if any, during the year in not more than 100 - 200 words

The College conducts annual financial audits to engender habits of discipline and transparency in financial management.

Internal financial audit:

The College has a mechanism for regular internal and external audits. The Principal of the college is entrusted with the task of monitoring all financial transactions of the College by maintaining the day book and cash book and periodically reviewing the receipts and expenditures in the College.

External financial audit:

A statutory and certified Chartered Accountant along with his team of auditors conducts an annual financial audit of the college. No audit objections were raised during the last financial year.

File Description	Documents
Report of Auditors of during the year signed by the Principal.	View File
List of audit objections and their compliance with seal and signature of the Principal	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.4.2 - Funds / Donations received from non-government bodies, individuals, philanthropists averaged over the year (not covered in Criterion III)(INR in Lakhs)

0

File Description	Documents
Data as per Data Template	**No File Uploaded**
Income Expenditure statements highlighting the relevant items with seal and signature of both the Chartered Accountant / Principal	**No File Uploaded**
Copy of letter from the NGO / Individual / Philanthropists stating the Fund / Donation given	**No File Uploaded**
Any other relevant information	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources are in place. Describe the procedure of mobilization of funds and its optimal utilization in not more than 100 - 200 words.

The institution and faculty take efforts for mobilization of funds. The institution encourages faculty of the college to generate funds for the different activities..The teaching and administrative staff and existing alumni contribute to mobilise the resources for college. Students' tuition fees is the primary sources of funds.

Optimal Utilization of Resources:

The College keeps its infrastructure updated from time to time. It has prepared its policies for effective implementation and optimal utilisation of resources. The funds are allocated by the college management for the maintenance of the laboratories and classrooms. The received funds are collected and used through the Cheque,NEFT etc. As per the priority and advice of committees the funds are utilised for infrastructural development and beautification, ICT device and upgradation, student development and necessary equipment for the skill based courses. Each and every single rupee received, is spent using proper channels

File Description	Documents
Documentary evidence regarding mobilization and utilization of funds with seal and signature of the Principal	[View File](#)
Any other relevant information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) or any other mechanism has contributed significantly for institutionalizing the quality assurance strategies Describe the process adopted by the institution for quality assurance through IQAC or any other mechanism in not more than 100 - 200 words

In the pursuance for quality assurance, quality up-gradation, assessment and accreditation, and institutionalization the college established the Internal Quality Assurance Cell on 26-12-2012.IQAC prepares perspective plan of development for the college and execute it in a strategic plan of every year. It has been trying to institutionalise number of quality assurance strategies such as digitization of academic and administration facilities, gender equality, strengthening extension activities etc. Since then IQAC has become instrumental in suggesting a number of quality improvement measures in the college. During the assessment period,the IQAC was successful in implementing and introducing several curricular, co-curricular and extra- curricular activities.he institution would like to high light the following activities of the IQAC:

Feedback from Students, Parents, Employers, Alumni, Principals and Teacher Educators Improved teaching-learning and evaluation process

Effective delivery of curriculum and enhanced usage of ICT tools

Establishing/introducing more Under Graduate and Post Graduate Teacher Training Programs

Organising Seminars/Workshops/Conferences and Endowment lecture series

Recognizing and felicitating distinguished alumni

Organizing staff training programmes

File Description	Documents
List of activities responsible for ensuring quality culture in the Institution with seal and signature of the principal	View File
Any other relevant information	**No File Uploaded**

6.5.2 - The institution reviews its teaching-learning process periodically through IQAC or any other mechanism Describe the process adopted by the institution for reviewing Teaching-Learning Process periodically in not more than 100 - 200 words.

We review the teaching-learning process, structures and methodologies of operation and learning outcomes at regular intervals. IQAC in consultation with the academic council takes special care in ensuring a quality teaching-learning atmosphere in the institution. At the beginning of every academic session, syllabus to be covered and other academic responsibilities are distributed among the faculty members in the meeting of the academic council with the approval of the Principal. All curricular activities are incorporated in accordance with the academic calendar designed by the University. With the extensive use of ICT facilities the overall learning exposure and experiences have been further enriched. Under the leadership of the IQAC coordinator , all the committees function in productive and constructive ways by providing active assistance and support towards the quality assurance and upgradation of the college.

File Description	Documents
Appropriate documents to show the visible improvement/s in Teaching-Learning Process with seal and signature of the Principal	View File
Any other relevant information	View File

6.5.3 - Number of quality initiatives taken by IQAC or any other mechanism for promoting quality culture during the year

6

File Description	Documents
Data as per Data Template	View File
Report of the work done by IQAC or other quality mechanisms	View File
List of quality initiatives undertaken by IQAC / other quality mechanism signed by the Principal	View File
Any other relevant information	No File Uploaded

6.5.4 - Institution engages in several quality initiatives such as Regular meeting of Internal Quality Assurance Cell (IQAC) or other mechanisms; Feedback collected, analysed and used for improvements Timely submission of AQARs (only after 1st cycle) Academic Administrative Audit (AAA) and initiation of follow up action Collaborative quality initiatives with other institution(s) Participation in NIRF	Three of the above

File Description	Documents
Data as per Data Template	View File
Link to the minutes of the meeting of IQAC	https://bhartiyaeducation.com/pdf/minutes%20 of%20meeting.pdf
Link to Annual Quality Assurance Reports (AQAR) of IQAC	Nil
Consolidated report of Academic Administrative Audit (AAA)	No File Uploaded
e-Copies of the accreditations and certifications	View File
• Supporting document of participation in NIRF	No File Uploaded
Feedback analysis report	No File Uploaded
Any other relevant information	View File

6.5.5 - Institutions keeps track of the incremental improvements achieved in academic and

administrative domains of its functioning through quality assurance initiatives For first cycle: Describe two examples to show incremental improvements achieved within the institution during the year in not more than 100 - 200 words each For second and subsequent cycles: Describe two examples to show incremental improvements achieved within the institution due to quality initiatives since the previous accreditation in not more than 100 - 200 words each

The access to information on organizational performance is passed on through the following:- Uploading of academic and official information on the website of the Collegethrough e-Governance. Interaction with staff and head of the institution and management

1. Updation and strengthening of E-Governance system

The implementation of e-governance in planning and development started in 2014. The e-governance maintains the administrative activities that involves maintenance of records related to infrastructure, faculty, support staff and students, inventory etc. of the college. For attendance of teachers, digital attendance is taken with the help of biometric machine.

2. Got Affiliation of two new degree programs For keeping the excellence alive, the college got affiliation of M.Ed. (Two years course) from session 2018-2019 with 50 seats. In the year 2020, the college got affiliation for B.AB.Ed (Four years integrated course). In 2020,it started with 50seats. . The M.Ed. (Two years course) is to prepare educators to work as adaptive experts and transformative intellectuals. The main aim of B.A-B.Ed (Four years integrated course) is to prepare the students by providing theoretical and practical knowledge in terms of teaching methodologies and other pedagogies.

File Description	Documents
Relevant documentary evidence in support of the claim	[View File](#)
Any other relevant information	[View File](#)

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Institution has a stated energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements Describe the institution's energy policy streamlining ways of energy conservation, use of alternate sources of energy for meeting its power requirements in not more than 100 - 200 words.

The institute has taken many measures for energy conservation.

Building has been constructed in such a way that there is less pressure on the resourses. Building itself saves energy. All the rooms of the college are well ventilated and well lit. Natural light is in abundance as it saves energy itself. The institute takes maximum advantage from natural source sunlight. The students are encouraged to switch off the lights and fans, when not in use.The institute has replaced the traditional lights with minimum voltage bulbs, CFL bulbs, LED lights. In Addition to this all neccesary measures have been taken for briging desirable behavioural changes among the students and the faculty. The solar panel and wind mill have been installed by the institute to save electricity. Thecombined effort by students ,teachers and administerators havebeen made to reduce wastage of energy.From low cost measures like turning off lights to upgrading aplliances, the benefits are envionmental friendly and economic.

File Description	Documents
Institution's energy policy document	View File
Any other relevant information	View File

7.1.2 - Institution has a stated policy and procedure for implementation of waste management Give a brief note on the institution policy for waste management along with its implementation procedure in not more than 100 - 200 words.

To reduce waste students and staff are educated for proper waste management practices through lectures , notices on noticeboards, displaying slogan boards in the campus. Color coded dustbins are used for different type of wastes. green for wet and blue for solid waste. Efforts have been made to produce compost manure from the canteen solid waste and waste from other sources. Manure thus produced is used for the gardening. Incinerator has also been installed in girls washroom for waste treatment process by simply the burning of garbage by reducing the volume and weight of solid waste.E-waste management is done by using rewritable CDs, dismantled and redundant parts of computer are used for the practical purpose by the students of computer science. Old CPUs are repaired by our technicians and reused.

File Description	Documents
Documentary evidence in support of the claim	View File
Any other relevant information	View File

7.1.3 - Institution waste management practices include Segregation of waste E-waste management Vermi-compost Bio gas plants Sewage Treatment Plant	One of the above

File Description	Documents
Documentary evidence in support of each selected response	View File
Geo-tagged photographs	View File
Income Expenditure statement highlighting the specific components	View File
Any other relevant information	View File

7.1.4 - Institution has water management and conservation initiatives in the form of 1. Rain water harvesting 2. Waste water recycling 3. Reservoirs/tanks/ bore wells 4. Economical usage/ reduced wastage	Two of the above

File Description	Documents
Income Expenditure statement highlighting the specific components	View File
Documentary evidence in support of the claim	View File
Geo-tagged photographs	View File
Any other relevant information	View File

7.1.5 - Institution is committed to maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment Describe the efforts of the institution towards maintenance of cleanliness, sanitation, green cover and providing a pollution free healthy environment in not more than 100 - 200 words

To reduce waste,students and staff are educated for proper waste management practices through lectures , notices on noticeboards, displaying slogan boards in the campus. Color coded dustbins are used for different type of wastes. green for wet and blue for solid waste. Efforts have been made to produce manure from the canteen solid waste and waste from other sources. E-waste management is done by using rewritable CDs, dismantled and redundant parts of computer are used for the practical purpose by the students of computer

Education. Old CPUs are repaired by our technicians and reused.

File Description	Documents
Documents and/or photographs in support of the claim	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.6 - Institution is committed to encourage green practices that include Encouraging use of bicycles / E-vehicles Create pedestrian friendly roads in the campus Develop plastic-free campus Move towards paperless office Green landscaping with trees and plants	**Four of the above**

File Description	Documents
Videos / Geotagged photographs related to Green Practices adopted by the institution	[View File](#)
Circulars and relevant policy papers for the claims made	[View File](#)
Snap shots and documents related to exclusive software packages used for paperless office	**No File Uploaded**
Income- Expenditure statement highlighting the specific components	[View File](#)

7.1.7 - Number of expenditure on green initiatives and waste management excluding salary component during the year (INR in Lakhs)

35000

File Description	Documents
Data as per Data Template	[View File](#)
Income Expenditure statement on green initiatives, energy and waste management	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.8 - Institution puts forth efforts leveraging local environment, locational knowledge and resources, community practices and challenges. Describe institution's efforts showcasing the way it leverages local environment, locational knowledge and resources, community practices and challenges in not

more than 100 - 200 words

The college, since its inspection, has maintained a very good and healthy bonding with the community around it.The college regularly organizes various awareness programmes to educate the community regarding important contemporary issues ranging from health and disease to gender sensitization. The college ground is made accessible for the local community to conduct cultural programmes, fairs, religious festivals, games and sports etc.The institute has organised different type of activities like drama, slogan writing , poster making, awareness campaigns based on the social issues of the local community like drug addiction. The college campus is utilized by the State Government for election purposes of all types every time. Some Govt. and non-Govt. organizations organize health awareness camps, various workshops etc. at the college.

File Description	Documents
Documentary evidence in support of the claim	[View File](#)
Any other relevant information	No File Uploaded

7.1.9 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized	B. Any 3 of the above

File Description	Documents
Copy of the Code of Conduct for students, teachers, administrators and other staff of Institution / Affiliating University	View File
Web-Link to the Code of Conduct displayed on the institution's website	View File
Reports / minutes of the periodic programmes to appraise adherence to the Code of Conduct	View File
Details of the Monitoring Committee, Professional ethics programmes, if any	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe at least two institutional best practices (as per NAAC format given on its website) Describe any two best practices successfully implemented by the institution as per NAAC format

There are many best practices of the college leading to quality sustenance and enhancement.The main aim of our college is to provide an opportunity to explore their hidden talent, to develop their life skills and inculcate values among them.Thedevelopment goals and priority to its Program of Diversity Inclusion and Integration – an area distinctive to the Vision of the College. The two best practices successfully implemented by the institution as per NAAC format

Best Practice 1

Title: Can we care: Convocare

Objectives: Awareness about mental health

Best Practice 2

Title: Catering to Diversity and Openness in Learning and Pedagogy

Objectives: The objectives of this best practice 'Catering to Diversity and Openness in Learning and Pedagogy

File Description	Documents
Photos related to two best practices of the Institution	[View File](#)
Any other relevant information	[View File](#)

7.3 - Institutional Distinctiveness

7.3.1 - Performance of the institution in one area of distinctiveness related to its vision, priority and thrust Describe the institutional performance in one area of distinctiveness related to its vision, priority and thrust in not more than 100 -200 words

Our college has its own vision statement accordingly we always try to function uniquely, innovatively and distinctively from the other institution. The vision statement is as follows:

Bhartiya College of Education Udhampur envisions to be an Institution of higher learning devoted to the cause of teacher education by equipping the human resource with such knowledge that is achieved through synthesis of professional, technological and managerial skills that become a defining element in their meaningful service to the society.

The college endeavours ceaselessly to train a group of enthusiastic, competent and dynamic student educators to serve the society in general and the arena of education in particular. One distinctive practice of the College is to pay equal focus on Co Curricular activities along with curricular ones organised throughout the year to provide a platform to nurture leadership abilities, develop social skills and project hidden talents and potentialities of the trainees. The college utilizes the rich fabric of diverse cultural, social, linguistic background of the trainees. Consistent organization of social awareness and gender sensitization programmes over the years has contributed significantly to producing socially productive and responsible members of the society.

File Description	Documents
Photo and /or video of institutional performance related to the one area of its distinctiveness	[View File](#)
Any other relevant information	[View File](#)

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